



Standby Request Form

2011/2012

Directions:

Complete **ALL** sections of this form and **bring it with you** on test day. **You will not receive scores without a completed and signed form even if you are inadvertently admitted to test.** Arrive at the test center before 8:00 a.m. You are **not** guaranteed admission. Bring acceptable identification; you will not be admitted without it. (If you want to try making a test date change on the day of the test, do **not** complete this form. Instead, bring your printed admission ticket to the test center and tell the staff what change you are trying to make.)

Please print legibly. All fields are required. (You must fill in items 1–6 **exactly** as they appear in your ACT Web account.)

1. **ACT ID** (numeric only):

You must establish an ACT Web account and be assigned an ACT ID before completing this form. If you already have an ACT Web account, sign in to your account and then choose "Manage Your Profile" to look up your 8-digit ACT ID. (NOTE: Your ACT ID is different from your Login User ID.) **If you do not legibly and accurately provide your 8-digit ACT ID on this form, you will not receive scores.**

2. **Name:**

Last

First MI

3. **E-mail Address:**

4. **Address:**

Street

City State or Territory

ZIP or Postal Code

Country

5. **Gender:** Male Female

6. **Date of Birth:**

Month Day Year

7. **I am testing:**

- In the United States, U.S. territories, or Puerto Rico
- Canada
- In another country

8. **Test Option:**

- ACT Plus Writing ACT (No Writing)
- (ACT Plus Writing is not offered on the February date at international centers.)

9. **Current Grade/Class in High School:**

- 10th 11th 12th
- High School Graduate College Student
- Other

Note: Your scores will be reported to the high school you provided in your ACT Web Account.

10. **College Choices (optional):** You can have your ACT scores sent to up to four colleges and scholarship agencies (included in your registration fee **ONLY** if you list valid codes on this form). To find codes for sending your scores, go to **www.actstudent.org**. An invalid or illegible code will result in no scores being sent for that choice. You cannot request more than four codes on this form.

11. **Terms and Conditions:** (Read and sign below.)

"I certify that I am the person whose ACT ID, name, and signature appear on this form and that the information is accurate to the best of my knowledge. I understand that by submitting this form, I am agreeing to abide by all the procedures and requirements listed on the ACT website, including those concerning test score cancellation and binding arbitration."

Signature

Date

INSTRUCTIONS FOR TEST CENTER STAFF: Collect this form **before** admitting the student to test. Record the student on your Roster Additions Form as a "standby" and return this form in the Standby Requests envelope. See "Roster Additions" in the *Supervisor's Manual* for complete instructions.